July 31, 2017

Owner
Address 1
Address 2

Dear Owner,

We are very excited to introduce ourselves as your new management company effective August 1st. We look forward to forming relationships with the residents of Amhurst Oaks. You have a very nice community and our goal is to work with the Board to make it an even better place to call home.

We will be working closely with your Board to ensure the common areas and services are maintained to the highest standards possible. Please feel free to contact our office any time you notice an item that needs our attention.

We will be completing regular inspections of the community to ensure compliance with the governing documents. Overall, you have a beautiful neighborhood! If you receive a notice from us regarding compliance issues, please respond quickly so we can resolve the issues in a timely manner.

One important change for owners will be in paying assessments. If you have an outstanding balance due the Association, you will receive a statement with payment information in the mail before August 15th. Prior to the next quarterly assessment, you will receive an invoice in the mail from BB&T Bank. BB&T provides multiple options for making your payments.

Please take a moment to provide us with your email address and phone number. This information will not be shared. We will only use it to communicate Association information to you. Send your information to Info@ElimServices.com.

Elim Services takes great pride in our customer service. You may contact us by e-mail at Info@ElimServices.com or by phone at 241-8886. Our team is looking forward to working with both the Board of Directors and individual owners to make Amhurst Oaks the best community it can be. We hope to meet you in person at future association meetings. In the meantime, please feel free to contact us if you have any questions or concerns.

Sincerely,

Rhonda Hutto, CAM
Elim Services, Inc. *for*
Amhurst Oaks Homeowners Association